

## **Production Assistant Internship - Theatre in the Park 2026**

SUM Theatre is looking for a **Production Assistant** to work on *Theatre in the Park 2026*. This position is meant for upper-years University of Saskatchewan Drama Program students who are interested in gaining hands-on experience and mentorship in producing professional theatre.

- Please note that this Internship will be **for-credit** and facilitated through the **6-Credit DRAM 474 Course**
- Upon successful completion of the Internship, it may be possible for the Production Assistant to transition into a **paid position** with the *Theatre in the Park* provincial tour.

**Supervisor:** Mac Dawson (Artistic Director, SUM Theatre), Paige Francoeur (Artistic Associate)

### **Production Assistant Duties will include:**

- Coordinating communications with community partners, sponsors, and volunteers. Comfortability with the front-facing aspects of theatre (FOH / Box Office type experience) a definite asset. This job requires a lot of communication via email, phone and in person.
- Assisting with general production and marketing duties.
- Duties may require the Production Assistant to travel throughout Saskatoon - **driver's license and a personal vehicle will be an asset.**
- Duties will coincide with attending rehearsals, providing exposure to both administrative and artistic perspectives of creating theatre.

### **Internship Dates: April 20th - May 15th (~160 hours)**

- Please consult with Associate Professor Carla Orosz about Internship Dates, because this period begins prior to the start of the Spring Term.
- This position will coincide with our 4-week rehearsal period, beginning Day 1 of rehearsals, and ending on Opening Night.
- Rehearsals will run **Monday - Friday**, approximately 9:30-5:30, with the understanding that work hours will shift to later in the day as rehearsals near completion.

### **Potential Transition to Paid Position: May 17th - June 28th**

- Upon successful completion of the Internship, it may be possible for the Production Assistant to transition into a **paid position** with the Theatre in the Park provincial tour.
- This would include assisting with setup and tear down, ushering audiences, and managing on-site sales of merchandise at **every performance**.
- Performances run Sunday - Monday, mostly in evenings with some daytime matinees.
- **Compensation: ~\$775 per week.**

**At SUM, we work relationally and prioritize creating a mentorship experience that serves YOU. What would you like to gain from this experience?**

**To Apply: Deadline is Friday, March 6th at 4:00pm**

Please submit your resume and a letter of intent which indicates how this internship will support your learning. Submissions may be sent to [drama@usask.ca](mailto:drama@usask.ca)